



# ***Immaculate Conception Preschool Summer Program***

## **Purpose**

The purpose of I.C. Preschool's Summer Program is to provide a quality childcare program for children ages 3- 4 during the summer months. The program is licensed by the Department of Human Services.



## **Operation**

The program operates from 7:30 am- 5:30 pm five days a week. The fun begins Monday, June 6 and ends Wednesday, August 5. The program will be closed Monday, July 4.

## **Staff**

The summer program is under the direction of Sharon Blentlinger, principal. The majority of staff members have work experience at Immaculate Conception Preschool.

## **Staff/Child Ratio**

1 worker per 8- 10 children. No more than 20 children will be admitted to the program.

## **Admissions**

The preschool summer program will be available for children who will be 30 months on or before September 1, 2011. **Children must be potty-trained or well into the process and wearing pull-up diapers.**

I.C. Preschool Summer Program will prioritize admissions as follows:

1. I.C. Preschool students registered as full-time by April 29.
2. I.C. Preschool children registered as part-time by April 29.
3. All others will be accepted on a first come basis.

## **Program and Activities**

Children will experience whole group activities in the morning such as circle time with books and music as well as various art activities. A variety of centers will be available in which a child can choose to play.

Free play, both inside and outside, will be scheduled in the morning and afternoon. Children remaining after 12:00 pm will have lunch followed by free play and nap time. An hour to an hour and a half will be scheduled for naps with the understanding that individual children will require more or less than others.

## **Vacation Bible School (VBS)**

Children who are eligible for a 4-year old preschool program in 2011-2012 and enrolled in the I.C. Preschool Summer Program will attend VBS June 20-24 in the St. Anne's building of I.C. Church. Cost for VBS is \$20.00 and includes a VBS t-shirt.

## **Option for 4-5 Year Olds Entering K**

Parents may register their child for the preschool summer program instead of the K-6 Summer Program grade if they feel this is a better fit.

## **Drop Ins**

Drop Ins are allowed only in the event that the adult to child ratio permits. Parents must first contact the director of the program to find out if there is space for an additional child to the day's program.

## **Fees**

1. A non-refundable \$60.00 registration fee per child is required.
2. VBS is \$20.00 for preK 4's only. Any fees for off campus activities will be billed to parents in addition to the attendance fees.
3. Fee for full-time children is \$90.00 per week. Full-time is considered to be 4-5 days per week. Parents desiring part-time positions to be held for any day of the week must pay the full-time fee.
4. Families requesting 1-3 days a week will be charged \$20.00 per day regardless of attendance due to the need for adequate staffing. Parents must specify the days the child will attend. Part-time children will be allowed to attend on days not specified only if the staff to child ratio permits.
5. Payment is due even if the child is absent to maintain the child's position.
6. **Vacations** One week of vacation during the summer program will be allowed in which the family does not have to pay if the child does not attend. **Payment is due for any other absences or if the child leaves the program prior to August 5.**
7. Payments are due on the last day of attendance each week.
8. There is no fee structure for children attending a portion of the day.
9. **Charges for Overtime** \$1.00 per minute for every minute after 5:30 pm

